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*"To ensure the opportunity to make choices regarding participation in society and quality of life for individuals with developmental disabilities"*

### Meeting Minutes

December 11, 2017 -9:00AM-5:00PM  
Kansas Health Institute  
212 SW 8<sup>th</sup> Avenue, Topeka, KS  
Conference Call In #: (866) 620-7326  
Conference Code #: 1826322145

Members Present: Darnell, (Elizabeth Van Vleck) for Donnelly, Heiman, Johnson, Kaberline, King, McLemore (Conference Call In), Nichols, Coates, Santiago, (Martha Hodgesmith) for Shogren, (Kayzy Bigler) for Smith, Story, Wilson

Staff Present: Gieber, Knutson, Mellow, Cobbs

Members Absent: Penrod, Chaffin, Fairbank,

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Call to Order: Chair Wilson called the meeting to order 9:06am without a quorum present.

Announcements: All members are to fill out Conflict of Interest Forms and the Photo Release Form for KCDD Website.

Minutes: September 15, 2017: Johnson made a motion to accept the minutes as presented. King Second. Motion passed.

Wheatland Fishing Has No Boundaries: WFHNB will receive \$1,000.00 funds they requested for their 2016 event that was voted on by the council. Delay was no invoice submitted to KCDD for payment.

2017 Budget: Gieber provided a review of the budget for discussion.

NACDD: Gieber discussed the NACDD event he attended in October 15-18, 2017 in Santa Fe, New Mexico. Also provided information for the Disability Policy Summit,

April 23-25, 2018 at Renaissance Downtown Hotel - Washington DC with a request for council members to sign up to attend also. Council members who will be in attendance in Washington DC: Brendon, Heiman, Santiago, Nichols, Gieber, Story, McLemore. Non-Council Member: Stephanie Coleman.

New Website: Presentation by O’Neil Communication for the New KCDD Website progress for the council members

**KCDD quorum is now present 11:15am.**

Reports: Gieber presented the State & Federal/Step Therapy/Medicaid known as “Fail First” requirements, used by insurance companies to review the use of prescription drugs and control costs.

KCDD Policy Position – 2018 Policy Position was reviewed and changes made from council group discussion.

KCDD By-Laws Changes – Santiago made a motion to accept Bylaw changes. Nichols Second. Motion Pass.

KCDD Policy: Section 1 – Santiago made a motion to accept the changes in “Red.” Nichols Second to changes. Motion Pass.

KCDD Policy: Section 2 – Nichols made a motion to approve the changes in “Red” and additional changes as discussed in (2.4, 2.10, 2.22). Santiago Second. Motion Pass.

KCDD Policy: Section 3 – Santiago made a motion to accept as presented. Nichols Second. Motion Pass.

KCDD Policy: Section 4 – Nichols made a motion to approve as presented. Johnson Second. Motion Pass.

KCDD Policy: Section 5 – Nichols made a motion to approve as presented. King Second. Motion Pass.

KCDD Goal Tracker: Knutson and Merrow provided the council with updates on the grants and planned conferences by the council.

Adjourn: Coates made a motion to adjourn 2:45pm. Santiago Second.

<b>Rules to Meet By</b>	<b>Tab</b>	<b>#8</b>
<b>KCDD Quarterly Meeting Schedules</b>	<b>Tab</b>	<b>#8</b>
<b>Conflict of Interest Overview</b>	<b>Tab</b>	<b>#8</b>
<b>KCDD By-Laws</b>	<b>Tab</b>	<b>#9</b>
<b>KCDD Policies</b>	<b>Tab</b>	<b>#10</b>

**2018 KCDD Meeting Dates:**

**Dates:**

**March 16, 2018**

**June 8, 2018**

**September 14, 2018**

**December 7, 2018**

**Location:**

**Kansas Health Institute**

**212 SW 8<sup>th</sup> Avenue**

**Topeka, KS 66603**

**(785) 233-5443**

**\*\*\*All KCDD Meetings are 9:00AM – 5:00PM**

**Note: KCDD Meetings are open to the public. A time for public comment is made available.**