



## *Kansas Council on Developmental Disabilities*

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*"To ensure the opportunity to make choices regarding participation in society and quality of life for individuals with developmental disabilities"*

### **KCDD Meeting Minutes February 24, 2017 - 9:00pm -3:00pm**

Topeka & Shawnee County Public Library  
Marvin Auditorium, Rm 101A  
1515 SW 10<sup>th</sup> Ave, Topeka, KS

Members Present: Chaffin, Darnell, Donnelly, Fairbank, Johnson, King, McLemore, Nichols, Coates, Santiago, Story, Wilson, Kaberline, Zienkewicz

Staff Present: Gieber, Knutson, Cobbs

Members Absent: Haehn, Shogren, Smith

Call to Order: Chair Wilson called the meeting to order 9:00am with a quorum present.

Announcement: No Public Comments

Minutes: **January 27, 2017/Conference Call**  
Wichita State University Contract - Transition Town Hall Meeting.

**Vote:** Donnelly motioned to approve minutes as presented. Motion Second. Motion Passed.

Minutes: **October 28, 2016**

Comments: Open Meeting Act – Fairbank requested that wording reflected official KOMA statements. Delete all sentences. NEW WORDING: There was a discussion of Open Meetings and Request for training.

Comments: July 29, 2016 Minutes – New wording: after “changes”; to the actual motions voted on for the Five Year Plan.

**Vote:** Donnelly motioned to approve changes. Zienkewicz Second. Motion Passed

Minutes: **July 29, 2016**

Comments: Five Year Plan: Fairbank requests that staff bring to actual motions to next meeting. Minutes tabled until next meeting – May 5, 2017.

Budget: Mary Burk, DCF Account for KCDD explained the new accounting system to the council.

Goal Expense Tracker: Strike item 121 and 132.

**Vote:** Zienkewicz motions that council approves the budget presented by Mary Burk for FY2017 Implementation Activities for \$317.00 for staff to use as a guideline to meet council implementation activities for Goals and Objectives in State Plan. (Referencing Goal Tracker). Motion seconded by Coates. Note: (Yes vote means that staff would follow state procurement processes and council policy, but would otherwise be authorized to implement activities.) Motion Passes.

Executive Com: No report from Executive Committee; have been receiving requests for funding that the Committee will review.

Governance Com: Parkes has resigned to attend Law School. Wilson will assume Interim Chair. Committee will seek Cloud Based Service to share documents to ensure continuity across all committee members.

Wilson requests Grants/RFP Policy update and Minutes Policy update.

**Self-Advocacy Training:** Donnelly recommends creation of Sole Source contract with SACK.

1. Funding for conference
2. Support for other activities fulfilling three federal self advocacy requirement
  - A. Training
  - B. Leadership Development
  - C. Cross Disability Engagement.

Council member wish list/expectations for ongoing support of SACK

- A self advocate within 2 hours of a meeting

**Vote:** Donnelly motion: KCDD staff pursue Sole Source Contract with SACK at no more that \$75,000 annually, (\$25,000 of which is set aside for annual SACK Conference); the remainder should be used for a least 10 face-to-face contacts to support local activities and mini-leadership workshops and other self advocacy trainings, including information on public policy and state issues that affect persons with I/DD. And that the Executive Committee be approved and empowered to approve and enter into that contract.

**Vote:** Fairbank recommends that conference funding will be used for scholarships. Motion seconded by Santiago. Motion Passed.

**Self-Advocacy Leadership:** Change language that states: Expected Goal Outcomes to “Scope of Work.” Add language to state that “eligible participants are Kansans with I/DD.”

**Vote:** Santiago motion: Add language to clarify that both multiple and/or partial awards would be available. Clarify Outcomes-Taking language out so that focus is on Leadership Training for self-advocates/Kansas with I/DD. Further motion that the Executive committee be approved and empowered to

approve new language and content of the Self Advocacy Leadership RFP before submission to the state without going back to full council. King Seconded. Motion Passed.

**Self-Advocacy Youth Engagement:** Change language that states: Expected Goal Outcomes to “Scope of Work.” Add language to clarify that both multiple and/or partial awards would be available. Clarify outcomes – taking language out so that focus is on Youth Advocacy Training.

**Vote:** King motions that the Executive Committee be approved and empowered to approve new language and content of the Self Advocacy Youth Engagement RFP before submission to the state without going back to full council. Motion seconded by McLemore. Motion Passed.

**Self Advocacy–Cross Disability Engagement:** Change language that states: Expected Goal Outcomes to “Scope of Work.”

**Vote:** Santiago motions to add language to clarify that both multiple and/or partial awards would be available. Clarify outcomes – taking language out so that focus is on Cross Disability Engagement for Self Advocates/Kansans with I/DD. Further motion that the Executive Committee be approved and empowered to approve new language and content of the Self Advocacy Cross Disability Engagement RFP before submission to the state without going back to full council. King Seconds. Motion Passed.

**Employment First Enhancement:** Dates need to be updated to reflect correct Fiscal Years; will be corrected by DCF staff. Change language that states: Expected Goal Outcomes to “Scope of Work.” Conference logistics will be pulled out of the RFP for all conferences. Gieber will check with the Department of Administration for similar contracts to create Scope of Works.

**Note:** Insert link to Roadmap Map for Employment in RFP for reference.

Wichita Proposal: KCDD will offer to provide translation/accessibility/accommodation options at Transition Town Hall meetings.

Adjourn: King made a motion to adjourn at 2:07pm. Fairbank Second. Motion Passed.

### **2017 KCDD Meetings**

\* **February 24, 2017** - Topeka & Shawnee County Public Library, 1515 SW 10th Ave, Topeka, KS/Marvin Auditorium 101A

\* **May 5, 2017** – Topeka & Shawnee County Public Library, 1515 SW 10th Ave, Topeka, KS/Marvin Auditorium 101A

\* **July 21, 2017-** – Topeka & Shawnee County Public Library, 1515 SW 10th Ave, Topeka, KS/Marvin Auditorium 101A

