



Kansas Council on Developmental Disabilities

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*"To ensure the opportunity to make choices regarding participation in society
and quality of life for individuals with developmental disabilities"*

Meeting Minutes

March 11, 2016

Kanza Café, 2701 SW Circle Drive South

Topeka, KS 66606

Members Present: Kelley, Johnson, Fairbank, King, Linnenkamp, Story, Wilson, Donnelly,
Nichols R. Smith, Coleman, Krom-Craven, Shogren, Santiago, Nichols A., Coates

Staff Present: Gieber, Moran, Cobbs, Knutson

Members Absent: Zienkewicz (excused), Haehn (excused)

Guests: David Nichols, Stephanie Sanford

Call to Order: Chairperson Wilson called the meeting to order at 9:07 with a quorum present.
No public comment.

Review of Minutes: Fairbank reported the Minutes Committee's review/corrections of past
minutes to accept the changes made. Due to the length of time passed, a request
for minutes to be posted on KCDD Website and remain in "Draft" form. Minutes
reviewed by Minutes Committee:(August 10-11, 2012, May 28-29, 2015,
August 7, 2015, September 3, 2015, November 13, 2015). Open discussion on
January 8, 2016 Minutes.

Budget: Gieber reported on the 2016 Budget. A request was made to form a KCDD
Finance Committee to meet with DCF Accountant for clarity of the
budget. Gieber also explained the new accounting codes are being used to
monitor the spending on the different staff-run projects.

SACK Conference: SACK representatives, Brad Linnenkamp and Stephanie Sanford presented to the
council a request for \$20,000 in funding for the SACK Conference, June 24-26,
2016 with 20 break-out sessions to be held at The Ramada Inn, Topeka, KS.

Project SEARCH: Knutson reported that Statewide Coordination duties are officially transferred to
Shelly May of Lifeshare, but KCDD has made a commitment to support Project
SEARCH the current fiscal year.

- Employment First: Registration is on going. As of March 3rd, there are over 220 people registered for the Summit. 91 scholarships of the 100 budgeted to date have been used. KCDD staff requested an additional \$10,000 to be used toward additional scholarships for self-advocates, care providers and family members to attend the conference. The Summit will be April 21-22, 2016 at the Topeka Capital Plaza Hotel with over 20 workshops/breakout sessions along with guest speakers: Stephen Hall, PHD, Ed O'Malley and Julie Petty. KCDD can partner with other organizations for future Employment First Summits to offset the cost?
- System Change: KCDD is in "Phase 2" of the Employment System Change Grant/Roadmap for the education and empowerment of self-advocates, parents, providers, policymakers and lawmakers. Dr. Stephen Hall will present his finding at the Employment First Summit as presented in a meeting with the Kansas House and Senate Commerce Committees. Council members would like to offer feedback for possible corrections to the Griffin-Hammis Roadmap.
- Kansas Leadership Center: KCDD was awarded \$50,000 grant to provide Leadership training for 60-80 self-advocates. KCDD awarded \$20,000 match for training materials and lodging expenses. As of March 3rd, 23 people have signed up for the training. As the school year ends, more Project SEARCH participants are expected to enroll. KCDD staff will provide council members with sign-up information/documents for the Kansas Leadership Training to share statewide.
- ANE/S.A.F.E. Project Proposal: Moran provided the council with more detailed information and clarification on the funding allocation and activities for a KCDD staff-run statewide dissemination of the S.A.F.E Training Program.
- Community of Practice for Supporting Families across the Life Span: KCDD submitted the letter of intent by February 1, 2016. There was a group discussion with Barbara Brent, Shelly Reynolds & Susan Fout (KDADS) conferencing in. All meetings will be held in Kansas City, Missouri. The program will begin early July 2016.
- Executive Session: 1:55pm - Nichols motioned to go into Executive Session for 15 minutes for the purpose of discussing personnel matters. Seconded by Johnson. Motion Passed. KCDD Executive Session ended at 2:10pm. . No Action was taken.
- Governance Committee: Minutes ByLaws 4:16:
 The Governance Committee presented a proposal of meeting minute policy. Following discussion, the Governance Committee will add suggested changes and report back with updates. Also, the Committee has begun review of the Bylaws and provided a handout of findings and concerns to the council members thus far. The Committee is waiting for written guidance on concerns before continuance. Prior to drafting the language for the bylaws, the Committee felt it was worth bringing to the full council and asking for input prior to spending time on revisions. The Committee wanted to offer an opportunity for discussion, but was not asking for a vote. They felt it would make for a smoother revision process.

Fairbank stated Policies would be reviewed after all Bylaws are updated.

5 Year Plan: Gieber briefly discussed the 5 Year Plan and asked the committees to bring goals and activities for the April 8, 2016 meeting.

Votes: A quorum was established for the votes.

Employment First Summit - \$10,000

Krom-Craven moved to capping at \$50,000 Employment First Conference.

Fairbank Second. Motion failed.

Nichols made a motion to approve \$10,000 as presented by staff. Coleman

Second. Kelley, Smith, Donnelly all abstained. Motion Passed.

Minutes:

January 8, 2016 – Santiago moved to accept minutes with changes. Johnson

Second. Change adjourn time to 4:45pm. Motion Passed.

August 10-11, 2012 - Fairbank moved that we approve the AD Hoc Committee's recommended correction of the minutes, passing the minutes in "Draft Form."

Johnson Second. Donnelly, Smith, Krom-Craven, Linnenkamp, Coleman and

Kelley all abstained. Motion Passed.

May 28-29, 2015 - Fairbank moved that we approve the AD Hoc Committee's

recommended correction of the minutes, passing the minutes in "Draft Form."

King Second. Coleman, Krom-Craven and Donnelly abstain. Motion Passed

August 7, 2015 - Fairbank moved that we approve the AD Hoc Committee's

recommended correction of the minutes, passing the minutes in "Draft Form."

Santiago Second. Coleman, Krom-Craven and Donnelly abstain. Motion Passed.

September 3, 2015 - Fairbank moved that we approve the AD Hoc Committee's

recommended correction of the minutes, passing the minutes in "Draft Form."

Story Second. Krom-Craven and Coleman abstain. Motion Passed.

November 13, 2015 - Fairbank moved that we approve the AD Hoc Committee's

recommended correction of the minutes, passing the minutes in "Draft Form."

Story Second. Motion Passed.

ANE/S.A.F.E.- Krom-Craven made a motion to pass \$45,000 for the training with

staff providing a Quarterly Progress Report to the council. Coleman Second.

Kelley and Fairbank abstain. Motion Passed.

SACK \$20,000 – Fairbank motioned to send request to the Executive Committee

for review. Kelley Second. After group discussion, Fairbank withdrew motion.

Nichols R. made a motion to approve SACK funding as presented. Johnson

Second. King, Fairbank and Linnenkamp abstain. Motion Passed.

Community of Practice for Supporting Families Across the Life Span:
\$27,000 per year for 3 years. Santiago moved to participate in the Community of Practice for Supporting Families Across the Life Span. Krom-Craven Second. Kelley, Santiago, Fairbank and Donnelly abstaining. Motion Passed.

Governance Changes - No Action

Adjournment: Coleman made a motion to adjourn at 3:26pm. King Second.