



SAM BROWNBACK, Governor
DAWN R. WILSON, Chairperson
STEVE GIEBER Executive Director
sgieber@kcdd.org

Landon State Office Bldg, Room 569
900 SW Jackson, Topeka, KS 66612
785/296-2609 1-877-431-4604(toll free)
www.kcdd.org

*"To ensure the opportunity to make choices regarding participation in society
and quality of life for individuals with developmental disabilities"*

KCDD Meeting Minutes
September 15, 2017 - 9:00pm -3:00pm
Topeka & Shawnee County Public Library
Marvin Auditorium, Rm 101B
1515 SW 10th Ave, Topeka, KS

Members Present: Chaffin, Darnell, Fairbank, Johnson, King, McLemore, Nichols, Santiago, Story, Wilson, Smith, Zienkewicz

Staff Present: Gieber, Knutson, Mellow, Cobbs

Members Absent: Penrod, Kaberline, Donnelly, Coates, Shogren

Guest: Nikki Heiman, Crystal Bell

Call to Order: Chair Wilson called the meeting to order 9:06am with no quorum present.

Announcement: Introduction of new KCDD Staff Valerie Mellow, and Nikki Heiman a potential council members.

Darnell, Vice Chair read "Rules to Meet By" to the group.

A quorum is now present.

Minutes: **July 21, 2017 Minutes:** Fairbank motion to approve minutes with the addition adding (2017) as Budget Review Year. Santiago Second. Motion Pass.

Budget: Gieber provided a review of the 2018 Budget. Johnson made a motion to accept 2018 Budget as is. Darnell Second. Motion Pass.

KCDD ByLaws: Bylaws will be reviewed yearly. Santiago made a motion to accept changes in the bylaws as noted. Zienkewicz Second. Motion Pass.

KCDD Applications: Council Member reviewed the list of 22 applications received for New KCDD Council Memberships. All applications will be forwarded to the Governor's Office.

Committee Report: **Finance Committee:** Santiago and Donnelly
Governance Committee: Will remain the same members: Wilson/Chair, Nichols, Fairbank, King, Smith, Chaffin.
Executive Committee: Will remain the same members: Wilson/Chair, Darnell, Santiago, Story, Shogren. Johnson made a motion to accept Executive Committee. Darnell Second. Motion Pass

Federal Update: Gieber provided a power point on Conflict of Interest from ITACC, The Council Budget; Understanding the Budget Process and a review of the Federal Review of the 5 Year State Plan's Strengths, Weaknesses and Compliance Concerns.

Designated State Agency (DSA) Gieber provided information to the council on (DCF) Kansas Department of Children for Family as KCDD Designated State Agency referencing the federal law.

Grants: Knutson provided an update on the grant activities in the Goal Tracker.

KCDD Website: Knutson & Gieber provided the council with proposals for the KCDD Website. Santiago made a motion to go with staff recommendations to accept O'Neil Communications proposal. Johnson Second. Motion Pass.

CoP: Community of Practice (CoP) Kickoff will be December 6, 2017 in Lawrence, KS. Any council member who was inquiring about attending, please contact Craig at (785) 296-1980 for more information,

Sponsorships: Prairie Independent Living Resource Center, Inc. applied for a \$1,000 sponsorship for the Disability Mentor's Day, October 18, 2017. Zienkewicz made a motion to fund the \$1,000 for DMD. Santiago Second. Motion Pass.

Adjourn: Fairbank moves to adjourn 1:30 pm. Motion Passes.

2017 KCDD Meetings

* **February 24, 2017** - Topeka & Shawnee County Public Library, 1515 SW 10th Ave, Topeka, KS/Marvin Auditorium 101A

* **May 5, 2017** – Topeka & Shawnee County Public Library, 1515 SW 10th Ave, Topeka, KS/Marvin Auditorium 101A

*July 6, 2017- – Governance Committee Conference Call: 1:00pm – 3:00pm/Call in Number: (866) 620-7326 – Call In Code: 1826322145

*July 21, 2017- – Topeka & Shawnee County Public Library, 1515 SW 10th Ave, Topeka, KS/Marvin Auditorium 101A

*August 7, 2017- – Governance Committee Conference Call: 1:00pm – 3:00pm/Call in Number: (866) 620-7326 – Call In Code: 1826322145

*August 22, 2017- – Governance Committee Conference Call: 1:00pm – 3:00pm/Call in Number: (866) 620-7326 – Call In Code: 1826322145

September 15, 2017 – Topeka & Shawnee County Public Library, 1515 SW 10th Ave, Topeka, KS/Marvin Auditorium **101B**

November 3, 2017 – Cancelled - Topeka & Shawnee County Public Library, 1515 SW 10th Ave, Topeka, KS/Marvin Auditorium **101B**